



GOVERNMENT OF WEST BENGAL

Office of the Principal

Government General Degree College, Chapra

Vill-Shikra,P.o-Padmamala,Dist-Nadia,-Pin-741123

Memo No:-

Date.....

Minutes of IQAC Meeting held on 07/07/2020

The meeting of IQAC started at 7 pm on 07/07/2020 with the Officer-in-Charge over the chair through telephonic conversation due to Lockdown and COVID-19 norm.

The minutes of the last meeting read out and confirmed.

The resolutions were taken unanimously.

1. It was resolved that all classes (special/ doubt clearing) for B.A (Hons & Gen.) and B.Sc (Gen) students need to be conducted using online platform because of the COVID pandemic.
2. The Officer-in-Charge has been requested to communicate with Executive Engineer, PWD to initiate repairing work of the Amphan Cyclone affected campus. Most of the window's glass and doors of academic building and cover of water tank have been destroyed.
3. The AISHE Nodal Officer, Mr. Rudra Sekhar Basu, Assistant Professor of Pol. Sc was requested for preparation of AISHE for 2019-2020.
4. It was resolved that the Feedback collection form all stakeholders for 2019-2020, may be initiated through online/offline mode.

With no more agenda to discuss, the Officer-in-Charge officially concluded the meeting with vote of thanks.

Principal/ Officer-in-Charge
GGDC, Chapra



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Memo No:-

Date.....

Minutes of IQAC Meeting held on 03/12/2020

The meeting of IQAC started at 8.00 pm on 03/12/2020 with the Officer-in-Charge in the chair through online mode, following COVID-19 protocol.

The proceedings of the last meeting dated 07/07/2020 were read out and confirmed.

The resolution were taken unanimously.

1. It was resolved that all semester classes will be conducted using online mode until the order for offline classes is given by the Higher Education Department, Government of West Bengal. If any student faces any network or connectivity issues, then concerned teacher may opt for one to one communication or WhatsApp messenger. All the teachers are requested to provide E-books, pdf notes, YouTube link and other online learning resources to the students.

2. The Officer-in-Charge is requested for periodic sanitization of the campus.

3. Since offline classes have not been held for a long time, the classrooms have become unusable. The Officer-in-Charge was requested to make some arrangement for cleaning all classrooms.

4. The faculty members, who are attending online OP/RC courses need to intimate the DPI through proper channel.

5. Due to long non-use of the Water Filter, the Air Conditioners, Computers, Printers and UPS, most of these machines have becoming non-functioning. The Officer-in-Charge has been requested to take the initiative for repairing and for AMC renewal process.

With no more agenda to discuss, the Officer-in-Charge officially concluded the meeting with vote of thanks.

Principal/ Officer-in-Charge
GGDC, Chapra



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Memo No:-

Date.....

Minutes of IQAC Meeting held on 26/02/2021

The meeting of IQAC started at 2.00 pm at Principal room on 26/02/2021 with the Principal acting in the chair following the COVID-19 norms.

1. The minutes of the last meeting read out and confirmed.
2. As per Govt. Order, Dr. Subhasis Panda (W.B.S.E.S) joined in the post of the Principal, GGDC, Chapra with full financial powers as well as authority of DDO on 19/02/2021.
3. It was resolved that Purchase Committee and Admission Committee will start the initiative to select the Vendor for online Admission 2021-2022.
4. The teachers , who are eligible for CAS promotion requested to prepare the CAS documents .

With no more agenda to discuss, the Officer-in-Charge officially concluded the meeting with vote of thanks.

Principal/ Officer-in-Charge
GGDC, Chapra